

Cottonwood Public Library Board of Trustees
Regular Meeting 21, April 2010

Present: Jay Fleishman, Dede Ewald, Thelma Fisher, Liz Fuller, Susan Hawley, Vanessa Ward, Circulation Supervisor,
Mary Griffith, Library Clerk, John O'Neill, Library Director

Absent: Joan Lambard, Tyler Harding

The meeting was called to order at 4:39 p.m.

Minutes of the previous meeting were reviewed and approved.

LIBRARY DIRECTORS REPORT: The City Clerk told the Director that three of the board members terms expired in January of 2010. He was unable to get a requested copy of the ordinance at that time but will check with City Hall again on Monday as he thought the terms expired in 2011, not 2010.

The Youth Services Coordinator retired effective Monday, April 19th, 2010. The Adult Services Coordinator will be taking over the supervision of the employees and duties in that area.

OLD BUSINESS: The Library Volunteer party was a huge success. The donations from the community for door prizes were wonderful. It had a great theme, hats, and food.

NEW BUSINESS:

Budget: With the Youth Services position empty, we are hoping that we can use the savings to fill the empty clerk's position. We are also hoping that we can extend the hours of one of our temporary employees to meet the late shifts needs.

RFID (Radio Frequency Identification): Discussion tabled until the next meeting so that Kathy Hellman from the Prescott Valley Library can be here to go over costs.

The changes to the donation policy were given to the board for review and voting will be held on it at the next board meeting.

The Department of Agriculture is requiring that we begin collecting data on race and ethnicity. We will try to comply with minimal effect on our patrons. When issuing new library cards, handouts will be given to them to fill out. We will then put the information in a locked box and tally them regularly.

YAVAPAI LIBRARY NETWORK UPDATES: We are still scheduled to begin using the Symphony Workflows software in July. Training of volunteers has begun and so far we have received positive input from them.

CORRESPONDENCE: None

PUBLIC COMMENT: None

FUTURE AGENDA ITEMS: RFID (Radio Frequency Identification)
 Change to Donation Policy

The next meeting is scheduled for **Monday** May 17th, 2010 at 4:30pm.

The meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Mary Griffith